

# Ponderosa Volunteer Fire Association, Inc.



17061 ROLLING CREEK DRIVE  
HOUSTON, TX 77090  
281-444-8465  
FAX 281-444-8052  
TAX ID 74-1893778  
www.ponderosavfd.org



## NOTICE OF PUBLIC MEETING

Notice is hereby given to all members of the public that the meeting of the Board of Directors of the captioned Association will hold a public meeting at **Station 61**, 17061 Rolling Creek Drive, Houston, TX 77090 Harris County, Texas.

**We will meet on WEDNESDAY, April 9, 2014 which will begin at 6:00 p.m. at Station 61, 17061 Rolling Creek Drive, Houston, TX 77090.**

The subjects of the meeting are for consideration and action on the following:

- Roll Call
- Minutes
- Public Comments
- Treasurer's Report – Approval of Monthly Checks
- ESD Draw
- Fire Chief's Report
  
- Old Business
  - Replacement Fire Engine
  - 2014 Budget
    - Hiring in Process
  - Station 63 Deed Change
  
- New Business
  - 3<sup>rd</sup> V. P. Election
  - ESD 11 Election
  - Modify Insurance for Families
  
- Adjourn

  
Teresa Griffin  
Office Manager

We reserve the right to enter into an Executive Session on any of the above items on the grounds of Personnel, Legal or Real Estate Acquisition

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## **PVFA BOARD MEETING April 9, 2014 6:30 p.m.**

### Members Present:

Dan Vogel, President (2)  
Paul Nichols, 2<sup>nd</sup> V.P. (1)  
Brandon Huffman, Treasurer (4)

Steve Sheridan, 1<sup>st</sup> V.P. (3)  
Rick Windham, 3<sup>rd</sup> V.P.  
Bill Wurdeman, Secretary (5)

### Others Present:

Fred Windisch, Fire Chief  
Teresa Griffin, Office Manager

## **CALL TO ORDER**

At 6:30 p.m. Dan Vogel called to order the April Board Meeting of the Ponderosa Volunteer Fire Association, Inc.

## **MINUTES**

Dan Vogel asked if there were any changes to the minutes from the March Board Meeting. Paul Nichols noted that on page 3, last sentence should read, "Brandon asked Teresa to ask Debbie Gibson about....." Also, on page 4 top of page, second sentence should read, "FCW mentioned some revenue will come in this year, but some of the SCBA cylinders have to be destroyed per the DOT."

No additional changes were presented and Paul Nichols made a motion to accept the minutes with the noted changes. Rick Windham seconded the motion with unanimous approval of the Board.

## **PUBLIC COMMENTS**

No public in attendance.

## TREASURER'S REPORT

Brandon gave the Treasurer's Report.

As of March 31, 2014

Prosperity Bank Checking	\$ 1,564.76
Prosperity Bank Advantage Plus	232,830.13
Prosperity MM Contingency Acct	99,042.73
Trustmark Bank Cook FF Edu. Fund	7,018.89
Prosperity Non ESD Funds	127,242.88
Trustmark Dan A. & Larue B. Langford	99,661.56
Trustmark Firefighter Relief Fund	8,699.26
<b>Totals:</b>	<b>\$576,060.21</b>

### March Checks > \$1,000

<b>Check</b>	<b>Name</b>	<b>Amount</b>	<b>For</b>
26826	Hudson Energy	\$ 2,745.35	Electric Utilities
26833	Siddons-Martin Fire Apparatus	2,937.09	T-61 Maintenance
26836	Sun Coast Resources	1,776.21	Diesel Fuel
ACH	EFTPS	9,067.84	Payroll Taxes
ACH	Lincoln Trust	3,569.31	401K
ACH	QuickBooks Payroll	23,385.24	Payroll
26845	Home Depot	1,654.03	Sta. 1, 2 and 3 Maintenance
26848	Northwest Communications	1,656.33	Communications Equipment
ACH	QuickBooks Payroll	7,342.72	PVIP
26858	Air Cleaning Technologies, Inc.	1,248.69	Plymovent Parts
26860	Capital One Bank	1,770.20	See attached explanation – credit card receipts
26864	Metro Fire & Safety	1,644.00	Adjustable Hydrant Wrenches
ACH	QuickBooks Payroll	26,041.11	Payroll
26870	Blue Cross Blue Shield	1,772.76	Health insurance premium
26874	Prime ITS, Inc.	1,300.00	Monthly Computer Maintenance Fee
26877	Sun Coast Resources	1,925.22	Diesel Fuel
ACH	EFTPS	10,633.06	Payroll Taxes
ACH	Lincoln Trust	4,022.85	401K
26881	American Express	1,804.82	See explanation attached – credit card expenditures.
26886	VFIS of Texas	2,456.66	Addition of new engine to insurance policy.

### Profit & Loss YTD Comparison (page 9)

Brandon reported the ESD draw is shown as we discussed at last month's meeting. Other expenses are in order.

FCW – AFLAC-24 hr. Accident account has a negative balance because of crediting the firefighter's individual contributions from payroll deduction.

Balance Sheet (page 13)

FCW commented that account 152-38 is the new 2014 Velocity. Teresa will get the entry to make sure we have a depreciation number for the 2004 Enforcer that was traded in.

Are there any questions on the Treasurer's Report? No questions were brought forth; Steve Sheridan made a motion to accept the report and checks as written. Bill Wurdeman seconded the motion with unanimous approval of the board.

**ESD DRAW**

The next ESD draw will be in May.

**FIRE CHIEF'S REPORT**

FCW reported that March has been a pretty busy month for us, with 152 responses. So far, we are averaging 150 compared to 130 last year.

There was a two alarm apartment fire in Cypress this month which is believed to be accidental, but we have not gotten a firm answer from the Fire Marshal's office at this time.

For the Cook-Off coming up, Tony Spitzenberger and Buddy Yen have collected \$14,500 to date. The night party for sponsors and special folks will be on Friday, the 25<sup>th</sup> of April and the 26<sup>th</sup> is the Public day. Location is back at Sam Houston Racetrack.

**OLD BUSINESS**

**Replacement Fire Engine**

The new engine is in service and everything is running as usual.

**2014 Budget – Hiring in Process**

We are down to 12 applicants now; we had a total of 22 on April 17<sup>th</sup>. We have the interviews scheduled for April 17<sup>th</sup>. The fulltime lieutenants, John O'Gorman, Scott Windisch and Tony Spitzenberger will be participating, along with Fred.

**STA 63 – DEED CHANGE**

Teresa is still waiting for the lien release from the County.

## NEW BUSINESS

### **3<sup>rd</sup> Vice President Election**

Rick Windham has been re-elected to this position.

### **ESD 11 Election**

Early voting will be here and then on May 10<sup>th</sup>, it will just be here for our district. We really need everyone to get out and vote! We are supporting the President and the Assistant Treasurer. There are a total of 7 people who have applied for the two positions. FCW will send something out to the board the first of the week.

### **Modify Insurance for Families**

Currently our employees have the option to get family, employee, or employee and child insurance coverage. FCW is looking at supplementing more for the families. Spring FD is doing 80% of the total number for employees' family. Fred doesn't know the final numbers yet to make a proposal for the Board. It may be appropriate since we are hiring, to establish new policy. Fred will have the numbers firmed up with a proposal for the Board. FCW said he can't see us doing 100% for the other groups, as he believes they should still be invested in the process. Currently, the cost is \$225 month for the employee only and \$850 a month for employee and family. He will have the proposal for the next meeting. Leave on the agenda under "Old Business" for next month.

## MOTION TO ADJOURN

A motion to adjourn was made at 6:24 p.m. by Rick Windham and seconded by Bill Wurdeman.

The next scheduled meeting of the board will be on Wednesday, May 14<sup>th</sup> at 6:00 p.m.

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Bill Wurdeman, Secretary

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Teresa Griffin, Office Manager

Healthcare insurance cost comparisons															
4/9/2014															
Blue Cross	SIS	Dental	Vision	Total	note: current \$150/month emp/fam monthly differential increase				options						
					50%		70%		Total PVFA Annual		Employee Current		Employee Cost/month		
					PVFA	70%	PVFA	70%	50%	70%	50%	70%	50%	70%	
Employee Only	156	52	18	9	235	-PVFA current	0	0	0	0	0	0	0	0	0
Employee Spouse	484	94	39	18	635		200	280	2400	2400	3360	485	200	120	
Employee Child(ren)	500	128	42	19	689		227	318	2724	2724	3814	539	227	136	
Employee Family	828	170	61	28	1087		426	596	5112	5112	7157	937	426	256	

### March 2014 Major Responses

Total MA received – 9  
Total loss in district – \$373,000

Total MA given – 24    **Total Responses – 153**  
Total save in district - \$1,477,000

<b>Date</b>	<b>Type</b>	<b>Given/Rec'd</b>	<b>Department</b>	<b>ET Hrs</b>
3/1	Commercial Strip	R	Champions, Klein, Little York, Spring	1.5
3/13	House	G	Northeast	0.9
3/14	House	G	Klein	1.5
3/18	Apartment	R	Champions, Klein, Little York, Spring	1.0
3/29	Apartment	R	Aldine, Champions, Klein, Little York, Northwest, Spring	2 – 4.4
3/31	HEB Dumpster	G	Woodlands	1.0

3/1 Silver Ridge strip center fire, relatively minor; mutual aid was primarily for standby from the initial assignment

3/18 Apartment fire started from plumber sweating copper 16700 Kuykendahl

3/29 2 Alarm apartment fire Cypress Station

3/31 Fan 62 for smoke removal from a dumpster/compactor smoky fire

**The responses are as follows**

Avg/Month	Annual	EMS Assists	Avg/month
2008 – 127	1519	355	30
2009 – 117	1409	374	31
2010 – 116	1396	388	32
2011 – 125	1498	469	39
2012 – 138	1656	620	52
2013 – 130	1564	597	50
2014 - 150			60

### March 2014 Board Report

Item	Current Month Information	Explanation
Fuel	Diesel \$3.498/gallon; 2013 gasoline/diesel fuel tax refund 19.2 c/gal - \$287	
Equipment Expense	New engine stuff – hand lights \$837; chain saw-\$180; Radio-\$1656; spanners/hydrant wrenches-\$1644; computer monitor mount-\$400; Little Giant ladder, traffic cones \$441; 8” grabber for Plymovent new engine-\$1,249; 6001 replacement siren \$428	The SCBA project is in progress. Talking with auditor on how to book the SCBA.
Equipment Maint	New engine antennae \$808; motor home genset carb replacement \$669	Received a portion of E61’s trans cooler in December 2013 \$1,097 as warranty/failure; the others are PM
Training		
Station 61 Maint	Bay doors PM \$533	
Station 63 Maint	Replacement refrig \$480; various items to finish the remodel project \$450	
Operations	Parade costs \$410	
Public Ed	Expenses West Texas \$574, revenue \$500 within BBcue team revenue; Brochures cookoff team \$312	Receiving a donation from Carl’s Jr. about \$300 in progress
PVIP	Staffing and duty officer \$7952	Nov-Feb responses to be in April
Payroll		
PVFA Expenses	\$2,822 for SAFE-D conference reimbursed by ESD28	
Insurance	VFIS \$2,457 for new engine; refund on the way about \$1,800	
Cook off Revenue	\$8,750 to date, more to come	April 25/26 Horse track
Training Facility Fees Revenues		
New Engine		Waiting on custom plastic for engine cowling and left rear compartment
Other Revenue		