

Ponderosa Volunteer Fire Association, Inc.



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PONDEROSA BOARD MEETING February 11, 2015

Members Present:

Dan Vogel, President (2)
Rick Windham, 3rd V.P.
Bill Wurdeman, Secretary (5)

Steve Sheridan, 1st V.P. (3)
Brandon Huffman, Secretary (5)

Others Present:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

Members Absent:

Paul Nichols, 2nd V.P. (1) (excused)

CALL TO ORDER

Dan Vogel called the February Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

MINUTES

Dan Vogel asked if there were any changes to the minutes from the January 14, 2015 Board Meeting. FCW has a correction, on page 5 of 19 under "New Business" "Langford Fund Committee and Results (Dickerson)" second paragraph first sentence should read, "We will take money from the Langford Fund as a grant to him." rather than 'to loan to him.' Teresa will make the correction.

Rick Windham made a motion to approve the minutes with the noted change. Bill Wurdeman seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public in attendance.

TREASURER'S REPORT

Brandon Huffman gave the Treasurer's Report as of January 31, 2015:

Prosperity Bank Checking	\$ 14,717.02
Prosperity Bank Advantage Plus	360,425.17
Prosperity MM Contingency Account	100,098.80
Trustmark Bank Cook FF ED Fund.	7,023.39
Prosperity Bank Non-ESD Funds	131,928.35
Dan A. & Larue B. Langford Fund	98,965.15
Trustmark Firefighter Relief Fund	9,979.25
TOTAL:	\$723,137.13

January Checks > \$1,000

Check	Name	Amount	For
ACH	QuickBooks Payroll	\$ 30,217.37	Payroll
27543	VFIS-Specialty Benefits	15,623.30	Annual Insurance Premium
27544	VFIS of Texas	81,526.00	" " "
27549	Prime ITS, Inc.	1,500.00	Monthly Computer Maint. And Support
27550	State Firemen's & Fire Marshal's Assoc.	2,160.00	2015 Dues for Department
ACH	EFTPS	1,337.88	PVIP Payroll Taxes
ACH	QuickBooks Payroll	5,170.16	PVIP
ACH	QuickBooks Payroll	30,215.60	Payroll
27572	Emergency Ministries	2,000.00	Annual Donation
27582	Xerox Business Services	1,327.91	Firehouse Software System
ACH	EFTPS	11,861.36	Payroll Taxes
ACH	Lincoln Trust	3,775.70	401K
ACH	EFTPS	1,087.62	Payroll Taxes
27587	Cummins Southern Plains	1,311.00	Generator Maintenance
27588	Cypress Creek EMS	24,323.70	Annual Dispatch, etc. for 2015
27597	Sun Coast Resources	1,549.40	Diesel Fuel
ACH	ESTPF	11,015.16	Payroll Taxes
ACH	Lincoln Trust	3,608.04	401K
ACH	QuickBooks Payroll	29,536.55	Payroll
27604	American Express	3,436.49	Explanation attached to Minutes
27607	Blue Cross Blue Shield	2,257.78	Monthly Health Care Premium
27612	Prime ITS Inc.	1,500.00	Monthly Computer Maint. And Support
27615	Texas Association of First Responders	2,250.00	Registration for Cook-Off for PFD Cookers 2015

Checks for January total \$ 282,801.00. FCW asked if that shouldn't equal the total expenses from the Profit & Loss since it only reflects one month. Brandon said it would come very close without the Workers Comp and AFLAC credits.

Profit and Loss also shows the operating funds draw received in January from ESD for \$460,000.00. FCW asked also about the Safer Hourly account 720-29 and it showing payroll monies. The account should not be used since the grant is over. Teresa is making adjustments to move those dollars into the accounts we agreed to list by employee name for 2015. It will go away with the February reports.

All the others are in line with checks written.

Steve Sheridan made a motion to approve the Treasurer's Report and checks as written. Rick Windham seconded the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

FCW reported on page 15 of 19 is the December 2014 final Board Report. This lists what we have spent in accrued monies, and we are \$200K under budget per Fred's numbers.

We are doing a staffing study for 2-3 months for projections on where we need to be in the short and long term. FCW met with Station 2 and 3 people over the last couple of weeks and discussed that they aren't staffing enough, went over how much money they have not received from non-participation. The board will see something from the study in 2-3 months, FCW suspects we will see some part time positions added.

Family Insurance Coverage took effect February 1st. We have not been invoiced at this point.

We are adding computer internet access to Equipment 63. We are adding another Surface Pro and GX4400 internet access box.

Klein ESD had another meeting last Tuesday night and an open forum specifically for the Tea Party to come in. The Tea Party had about 25 in attendance. They had several questions, though none were derogatory, just wanted numbers. Klein was a lot better prepared than they were last year, and hopefully Klein will get sales tax.

Fire Reports – January was a relatively easy month, we had 156 runs.

OLD BUSINESS

Station 63 Planning

We are moving forward. Howard Katz approved the architectural contract today. The ESD Board approved it last month, contingent on Howard's approval.

We are now in the design phase. FCW gave Tony a list of things to look at to reduce our cost some. The Architect will send plans for us to review. We will also build a replacement shed (metal building) with doors.

Langford Fund Committee and Results (Dickerson)

FCW reported that as of today we have cut a check to Dickerson for (2) courses for tuition for Chief Fire Officer and Swift Water Rescue classes. FCW submitted to the Texas Forest Service for the \$ 610. When we receive the check, we will give it to Dickerson. FCW said they (The Texas Forest Service) is ok with our handling that way for the Structural Collapse. This item can be removed from the agenda.

Cook and Firefighter Relief Funds

FCW hasn't started on this as yet, but we could combine the two funds and change verbiage to include paid firefighters as well. He will keep the board apprised.

NEW BUSINESS

Inventory Tracking

We are looking into a new Inventory Tracking system; The Woodlands FD has been using the same one. We will get 3 tablets for all 3 stations. It will reside in the Cloud. Upfront cost is \$3K for the 3 stations and FCW thinks there is an annual fee, but it's just a few hundred dollars. Rick Windham commented that you just give them a list of everything and they input the information. This system will automate comments, check lists, etc.

Use of Training Facility

There is a rescue services company that are employing their employees in Dallas and they want to used our Training Facility once a quarter for \$500 each use. They only want to rapel off the tower. They are creating an agreement which was to get to FCW today; however, he has not yet received.

Sounds like a win-win for us. We will leave it on the agenda under "Old Business" until the agreement comes in. They will have all the liability.

MOTION TO ADJOURN

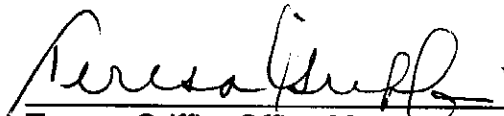
A motion to adjourn was made at 6:30 p.m. by Bill Wurdeman. Rick Windham seconded the motion with unanimous approval of the board.

The next meeting will be on Wednesday, March 11th at 6:00 p.m.

We will begin with dinner at 6:00 p.m. to give everyone a chance to get here, followed by the Annual Meeting and then the regular Board Meeting.



Bill Wurdeman, Secretary



Teresa Griffin, Office Manager