

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING April 12, 2016

Members Present:

Dan Vogel, President (2)
Paul Nichols, 2nd V.P. (1)
Brandon Huffman, Treasurer (4)

Steve Sheridan, 1st V.P. (3)
Buddy Yen, 3rd V.P.
Bill Wurdeman, Secretary (5)

Others Present:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

CALL TO ORDER

Dan Vogel called the April 12, 2016 Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

MINUTES

Dan Vogel asked if there were any changes to the minutes from the March 8, 2016 Board Meeting. There was a change on Page 6 of 24 under "Donate Old Compressor", second sentence should read, "They have decided not to take it based on 'age'... not 'page'". Teresa will make the correction. Steve Sheridan made a motion to accept the minutes with the noted change; Paul Nichols seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public was in attendance.

TREASURER'S REPORT

Brandon Huffman gave the Treasurer's Report as of March 31, 2016:

Prosperity Bank Checking	\$ 32,673.53
Prosperity Bank Advantage Plus	219,187.25
Prosperity MM Contingency Account	150,083.26
Trustmark Cook FF Ed/Relief Fund	16,376.96
Prosperity Bank Non-ESD Account	134,985.35
Dan A. & Larue Langford Fund	96,173.71
Independent Bank – SCBA CD	30,000.00
TOTAL:	\$679,480.06

Checks for March 2016 > \$1,000

<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>For</u>
28546	Hudson Energy	\$ 1998.99	Electric Utilities
ACH	QuickBooks Payroll Service	13,711.98	PVIP
28561	Dalmatian Fire Equip.	2,329.24	SCBA Training, Field Repairs
28564	Home Depot	1,103.77	Misc. Station Supplies
28567	Nevada Pacific Fire & Safety	1,000.00	Pump Housing-2001 Dodge P/U
ACH	EFTPS	18,310.46	Payroll Taxes
ACH	Lincoln Trust	4,702.83	401K
ACH	QuickBooks Payroll Service	34,382.86	Payroll
28574	Cummins Southern Plains, Ltd.	5,032.61	E62
28576	MES-Texas	2,289.86	Protective Gear-Clothing and Boots
28578	Prime ITS, Inc.	1,749.00	Monthly Computer Maint.
28580	Shell Fleet Card	1,004.05	Fuel
28581	Siddons-Martin Fire Apparatus	1,299.40	E64 A/C
28582	Sun Coast Resources, Inc.	1,179.72	Diesel Fuel
28585	Capital One Bank	1,315.56	See Explanation Attached to Minutes
ACH	EFTPS	16,545.54	Payroll Taxes
ACH	Lincoln Trust	4,779.32	401K
ACH	QuickBooks Payroll Service	40,463.43	Payroll & Stipends
ACH	American Express	7,789.09	See Explanation Attached to Minutes
28604	Blue Cross Blue Shield of Texas	3,380.56	Insurance Premium

Total of checks for the month was \$184,968.96.

Balance Sheet

Brandon reported that everything is in order.

Profit & Loss (Page 15 of 24)

Brandon reported that we received \$270K from ESD 28, which is the amount we approved from the last meeting.

\$ 88,324.80 was the net income for last month.

Depreciation Entry- Brandon said it didn't look as if the automatic entry took place, probably because we upgraded to QuickBooks Pro 2016. Teresa will make the entry.

FCW reported that the \$900 in Miscellaneous Contributions was from UPS for allowing them to put the PODS here for Christmas packages.

In the past for the BBQ Team we have been using money from the checking account and then replacing it. This year, FCW will draw from the Non-ESD account and replenish it. The Board was in agreement to handle this way.

Brandon asked if there were any questions on the checks or Treasurer's Report. No questions presented, Bill Wurdeman made a motion to approve as submitted; Buddy Yen seconded with unanimous approval of the board.

ESD Draw will be in May.

FIRE CHIEF'S REPORT

Page 21 of 24 lists the fire reports for March with total responses of 181. We had two fatalities on the 4th; and a vehicle fire/wreck with a civilian injury, person was transported by Life Flight; two HCSO deputies and a civilian pulled the victim from the burning wreck.

Saturday, April 30th is the Crawfish Party, here at Station 1.

Traffic Signals – TxDot is replacing all the signal controllers between Willowbrook and 45 at a cost of \$208K (\$40K for us). Nothing we can do about it, it's their decision.

E-62 – FCW reported it went back to Cummins and they said it is not their problem, it's a Pierce problem. It is now fixed.

Related to fire trucks, we also have to replace the seat mechanism on T-61. The anti-roll air bag alone was \$3K.

McCall Gibson started the audit last week. Everything went well.

ESD 11 – We hosted a candidate forum meeting last Thursday evening.

April 25th begins early voting here. It would be appreciated if everyone could vote in this election. Election Day is May 7th.

OLD BUSINESS

Station 63 Construction

FCW reported the deconstruction is finished! They are now working on concrete.

Radio System Transition – Agreement

We are holding on the agenda per Fred for now.

Disposal of donated RV

Fred will work on it.

2016 Pickup Truck

The truck is now in service, was lettered yesterday. We can remove from the agenda.

Cable TV and Internet

We made the change to Comcast, it is approximately \$400 a month more, but so far so good, very high-speed. We had 1 failure, and it was fixed in 15 minutes. We can remove from the agenda going forward.

NEW BUSINESS

Donate Old Compressor

See page 24 of minutes, we donated to Richards Volunteer Fire Department in Richards, Texas. We can remove from the agenda.

McCaffety Electric – Reimburse Tony Spitz

In FCW's Budget Report – There was an electrician error and they zapped Tony Spitz' personal saw. Replacement saw is \$641.37. McCaffety reimbursed PVFD, we will reimburse Tony and the rest will stay in the Non-ESD Funds account.

Resolution Approving LOSAP

FCW discussed our updated LOSAP Plan. We need to adopt and sign. Bill Wurdeman made a motion to approve and adopt; Steve Sheridan seconded the motion with unanimous approval of the board. The document was signed by Dan Vogel, President and Bill Wurdeman, Secretary.

MOTION TO ADJOURN

A motion to adjourn was made at 6:25 p.m. by Bill Wurdeman; Buddy Yen seconded with unanimous approval of the board.

The next meeting will be Tuesday, May 10, 2016 at 6:00 p.m.

Bill Wurdeman

Bill Wurdeman, Secretary