

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING October 10, 2017

PVFA Members Present:

Steve Sheridan, President
Buddy Yen, 3rd V.P.
Bill Murrell, 1st V.P.

Brandon Huffman, Treasurer
Brittany Lawrence, 2nd V.P.

PVFA Members Excused:

Bill Wurdeman, Secretary

Others Present:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

CALL TO ORDER - PVFA

Steve Sheridan called the October 10, 2017, Board meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

PUBLIC COMMENTS

No public in attendance.

MINUTES

Steve Sheridan asked if there were any changes to the minutes from September 12, 2017 Board Meeting.

Bill Murrell made a motion to accept the minutes as written. Brittany Lawrence seconded the motion with unanimous approval of the board.

TREASURERS REPORT

Brandon Huffman gave the Treasurer's Report as of September 30, 2017.

Bank Balances as of 09/30/17:

Prosperity Bank Checking	42,358.48
Prosperity Bank Advantage Plus	337,167.24
Prosperity MM – Contingency Acct.	150,175.60
Trustmark Bank Cook FF ED/Relief FD	10,506.53
Prosperity – Non ESD Funds	82,794.62
Dan A. & Larue B. Langford	93,919.83
Independent Bank – SCBA CD	30,207.33
TOTAL:	\$747,129.63

Checks for September > \$1,000.00

Date	Num	Name	Paid Amount	Description
09/07/2017	29926	HOME DEPOT	-1,511.87	Sta 61 Maintenance, Sta 63 Furniture, Misc. Maintenance
09/07/2017	29927	HUDSON ENERGY	-4,160.59	Electricity
09/07/2017	29929	MCCALL GIBSON SWEDLUND BARFOOT PLLC	-5,000.00	Final Invoice PVFA Audit 2016
09/07/2017	29932	SUN COAST RESOURCES, INC.	-1,170.37	Motor Fuel
09/07/2017	ach	EFTPS	-23,489.00	Payroll Taxes
09/07/2017	ach	LINCOLN TRUST	-6,535.53	401K
09/07/2017	29938	R.C.I. Roofing Company	-1,250.00	Hurricane Harvey Sta61 Roof Water Leak
09/07/2017	29939	REHAB GARAGE RESTORATION AND PERFORMANCE	-12,807.30	1972 Fire Engine
09/08/2017		QuickBooks Payroll Service	-50,476.93	Payroll
09/15/2017	29966	SAM'S CLUB	-2,690.55	Hurricane Harvey, Station Supplies
09/15/2017	29967	SHELL CREDIT CARD CENTER	-1,748.20	Motor Fuel
09/15/2017	29969	TEXAS FACILITIES COMMISSION	-5,000.00	LMTV 1997
09/21/2017	29970	AFLAC	-1,073.23	Employee Benefits
09/21/2017	29972	BLUE CROSS BLUE SHIELD OF TEXAS	-7,778.93	Employee Benefits - Health
09/21/2017	29973	CAPITAL ONE BANK (USA), N.A.	-1,556.09	See Attached
09/21/2017	29975	DENTAL SELECT	-1,082.36	Employee Benefits
09/21/2017	29976	FIDELITY SECURITY LIFE INSURANCE COMPANY	-1,332.99	Employee Benefits
09/21/2017	ach	EFTPS	-15,545.26	Payroll Taxes
09/21/2017	ach	LINCOLN TRUST	-5,146.20	401K
09/22/2017		QuickBooks Payroll Service	-38,340.45	Payroll
09/22/2017		QuickBooks Payroll Service	-12,259.12	PVIP Payroll
09/26/2017	ach	EFTPS	-3,661.06	Payroll Taxes
09/27/2017	ach	AMERICAN EXPRESS	-3,674.30	See Attached

Total of September 2017 Checks Written is \$217,281.33

ESD Draw – November 2017

FCW – we received the FEMA reimbursement from the 2016 Tax Day Flood. New account number created, 703-40 under Operation Expense. Unsure how auditors will treat the FEMA reimbursement. **BH** – the reimbursement check has reduced our Operations Expense versus recording it as Income.

Buddy Yen made a motion to approve the financials and checks written. Brittany Lawrence seconded the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

Fire Responses

FCW – No fire reports, we will mail once completed. We are beginning to get back to normal after the flood.

We have ordered a 16 foot Inflatable Boat with a 40 HP Motor and trailer. Our cost is about \$14,000.00.

OLD BUSINESS

Weather Station – Station 63

Nothing to report.

Electricity Contract

FCW – Our cost savings is 30% less than current costs. This will extend over the next 8 months, then contract will renew with participating departments (Little York, Klein, Spring, and Ponderosa) for an aggregated combined contract.

Foundation Search

DMS – Several requests for proposal submitted. No responses to date. The concern with events from Hurricane Harvey may require resubmitting to funders. All requests for grant proposals were located in Houston, TX.

Replacement Fire Engines

FCW – We should take delivery in the middle of January 2018. We have received the Fire Engine blueprints.

Part Time Position: Automatic Fire Alarms

Nothing to report

2016 Tax Return Status

Accounts are working on tax return, charges for filing taxes will arrive soon.

NEW BUSINESS

2018 Budget

FCW – nothing to report, move to Old Business.

SCBA Fund

SCBA Fund will renew November 18, 2017, with Independent Bank. Replenishment as budgeted is \$25,000.00. Deposit required within 10 days of renewal date.

Hurricane Harvey – FEMA

Miscellaneous donations received to date:

- America Endowment Fund, \$500.00
- Sheldon Burman, Phoenix, AZ - \$500.00
- Glenbard West Boosters Club, Glen Ellyn, IL - \$440.00
- Bill Murrell, PVFA Board Member - \$1,500.00 for disbursement to 3 PVFD members whose homes flooded.

We are tracking our Hurricane Harvey expenses, not counting payroll. Reimbursement should be 100%. We have \$26,000.00 in overtime payroll, \$4,000.00 in volunteer stipends and another \$3,400.00 in miscellaneous operating expenses.

Mechanic was there today to attempt to fix the LMTV flooded during Hurricane Harvey. More information to follow at next meeting.

Received \$900.00 from Planned Parenthood located on Louetta Road, we invoiced in September for three false alarms with response.

New Pickup

After pulling 25,000 pounds in gross weight, with our 2010, Ford F250 Diesel engine, and a rental trailer for \$179.00, we are now considering replacing the squad with a diesel engine versus gas engine. The F250 had no problem pulling the LMTV from Ft. Worth to Houston, TX.

We were buying from Auto Nation in Katy, TX. Now they are too expensive. Tomball Ford is currently looking for one now in the color red. If we they cannot find a 2017 model we will wait and order in 2018. Our budgeted amount for new pickup is \$45,000.00.

Additional LMTV

Picked up the newest LMTV from Fort Worth, our cost \$5,000.00.

MOTION TO ADJOURN

Brittany Lawrence made a motion to adjourn at 6:23 p.m. Buddy Yen seconded the motion with unanimous approval of the board.

The next meeting will be November 14, 2017 at 6:00 p.m.

Bill Wurdeman

Bill Wurdeman, Secretary