

Ponderosa Volunteer Fire Association, Inc.



17061 ROLLING CREEK DRIVE
HOUSTON, TX 77090
281-444-8465
FAX 281-444-8052
TAX ID 74-1893778
www.ponderosavfd.org



PVFA BOARD MEETING February 14, 2017

PVFA Members Present:

Bill Wurdeman, Secretary (5)	Steve Sheridan, 1st V.P. (3)
Brandon Huffman, Treasurer (4)	Paul Nichols, 2nd V. P. (1)
Buddy Yen, 3 rd V.P.	

Others Present:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

CALL TO ORDER - PVFA

Steve Sheridan called the February 14, 2017 Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

PUBLIC COMMENTS

No public in attendance.

MINUTES

Steve Sheridan asked if there were any changes to the minutes from January 10, 2016 Board Meeting. Change in financial section, first paragraph, third sentence, should read; we do not need a monthly approval of financial statements. Change on page 4, fourth paragraph: Page 25 of 27 shows we had 5 civilian injuries, 3 civilian deaths, and 3 fire fighter injuries, (one fatality in North Forest Subdivision and two fatalities in Inverness Forest Subdivision). Change page 5, third sentence: Currently painting and doing other items not connected to windows. Change page 5, 2017 Budget section, holding classes. Page 5 last paragraph, second sentence should read lightning,

Paul Nichols made a motion to accept the minutes with the above changes. Buddy Yen seconded the motion with unanimous approval of the board.

TREASURERS REPORT

Brandon Huffman gave the Treasurer's Report as of January 31, 2016.

Bank Balances as of 01/31/2017:

Prosperity Bank Checking	21,173.55
Prosperity Bank Advantage Plus	411,695.54
Prosperity MM – Contingency Acct.	150,139.62
Trustmark Bank Cook FF ED/Relief FD	13,583.46
Prosperity – Non ESD Funds	134,215.46
Dan A. & Larue B. Langford	96,430.07
Independent Bank – SCBA CD	30,207.33
TOTAL:	857,445.03

Checks for January > \$1,000

01/03/2017	29337	VFIS OF TEXAS	-73,960.00	Property Insurance
01/03/2017	29339	VFIS - SPECIALTY BENEFITS	-15,977.40	Group Term Insurance
01/05/2017	29354	Emergency Chaplain Group	-3,000.00	Annual Service Fee
01/05/2017	29355	INVONICS TECHNOLOGIES	-1,064.71	Card Reader Station 1
01/12/2017	ACH	EFTPS	-2,941.14	Payroll Taxes
01/12/2017	ach	EFTPS	-14,089.38	Payroll Taxes
01/12/2017	ach	LINCOLN TRUST	-3,461.89	401K
01/13/2017	ach	QuickBooks Payroll Service	-9,759.64	Payroll PVIP
01/13/2017	ach	QuickBooks Payroll Service	-34,573.70	Payroll
01/19/2017	29378	CYPRESS CREEK EMS	-23,701.80	Annual Dispatch Fees
01/19/2017	29386	Southern Plains	-1,311.00	Generator Maintenance
01/19/2017	29387	TARGET SOLUTIONS	-4,545.00	Annual Maint Fee
01/20/2017	29392	Texas Cookers	-1,000.00	NRG Stadium BBQ
01/26/2017	29406	PEARLAND ALTERNATOR CO., INC.	-2,521.01	Alternator repair
01/26/2017	29407	SAUNA RAY	-6,395.00	Dry Sauna
01/26/2017	29409	SOUTHWEST HOUSTON TIRE SALES, INC.	-1,915.12	Trucks tires
01/26/2017	29410	STATE FIREMEN'S & FIRE MARSHAL'S ASSOC.	-1,845.00	Annual membership fees
01/26/2017	29411	SUN COAST RESOURCES, INC.	-1,274.66	Fuel
01/26/2017	29414	AMERICAN EXPRESS	-2,040.72	Minor Maintenance, F-150 Repair
01/27/2017		QuickBooks Payroll Service	-37,414.15	Payroll

01/30/2017	ACH	EFTPS	-15,432.70	Payroll Taxes
01/30/2017	ACH	LINCOLN TRUST	-3,297.83	401K

Total of January 2017 Checks Written is \$ 262,139.56

FCW – Account 131-19, Jose Cardona, request to write off debt, he is no longer a member. Jordan Hale also has an outstanding balance. He had to leave town due to family emergency, and he will supposedly pay the money back.

Steve Sheridan made a motion to approve the monthly checks and write off debt for Jose Cardona. Bill Wurdeman seconded the motion with unanimous approval of the board.

ESD DRAW

Next Draw March 2017

FIRE CHIEF'S REPORT

Fire Responses

FCW – Responses 157 for the month of January. One big fire, apartments located on Cypress Station Drive, possibly caused by a cell phone charger. FCW was unable to talk to Harris County Fire Marshal concerning fire.

OLD BUSINESS

Station 63 Construction

We were planning a tentative date of April 15th for the Grand Opening of Station 63. BH – that is Easter weekend. SS - We could schedule the following Saturday, April 22nd. FCW – will review schedules and report at next meeting.

The major hold up is the windows. The subcontractor failed to order the windows on time.

We received a \$10,000 donation from Gillman Subaru North Houston. FCW – donation used to purchase furnishing for Station 63.

Radio System

Date changed to March 14, 2017 for activation.

Disposal of donated RV

Has been sold and it will be removed from station 63.

PVFA Document Retention

Debbie Gibson is currently reviewing document.

New Business

Hiring

We have decided on the top six applicants, new FF's notified and positions accepted. Start date is March 1st, 2017, they will work five, 10 hour days the first week and will then join their assigned shifts. All new hires health insurance benefits effective April 1, 2017.

Lease Space Weather Station – Station 63

FCW signed agreement, they will begin installation at Station 63 and we will receive \$500.00 annually for leased space of weather station.

Annual Meeting

Scheduled for March 14, 2017.

SS will be out of town and unavailable for the meeting.

Replacement Board Members

We are looking for two board members. BY - may have someone of interest from Cypressdale Subdivision. FCW - please talk with her and review details of the open board position. Please forward their contact information and we will forward candidate form for completion.

Super Bowl BBQ Competition

BY – It was invitation only to participate in the BBQ cook off. Six cooks from Jack Daniels National Competition and 5 local teams. We set up the food at the owners tailgate. We met many of the Texans Football players, and met the Vice President. We got 9th place in chicken and 5th place in ribs. SS - How did you get the invitation? BY – we have done several things for the community, raised quite a bit of money for the TAFR organization, and we put on a great show.

MOTION TO ADJOURN

Steve Sheridan made a motion to adjourn at 6:44 p.m. Buddy Yen seconded the motion with unanimous approval of the board.

The next meeting will be Tuesday, March 14, 2017 at 6:00 p.m.

Bill Wurdeman, Secretary