

# ONLINE EDUCATION

## A. Purpose:

To encourage active members to participate in PFD on-line and other electronic forms of fire and EMS based certification and training.

## B. Scope:

Online education is increasing at a rapid pace. It is incumbent upon the PFD to encourage active members to utilize improved education services that can be used in lieu of personal attendance at approved courses outside of PFD resources. The Training Division will enforce this guideline and recommend appropriate actions for non-compliance to the Fire Chief.

1. Identify approved courses
  - a. The Training Division shall review suggested courses and assure quality and Texas certification approvals with Fire Chief final approval
  - b. Approve member participation on a case-by-case basis
  - c. Maintain a list of approved courses on the PFD website - members section
2. Program participants must first complete the Online National Incident Management System training
3. Each member must complete the respective course in order to receive the next PVIP/PSA award, if applicable.
4. PFD hardware and software may be utilized after approval of the IT Manager
5. PFD will fund 75% of each approved course at registration with a member co-pay of 25% reimbursed as soon as possible upon proof of completion provided to the Training Division.
6. If a member is to fail a course, including required timelines, shall immediately reimburse the PFD the full amount.