

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING September 10, 2014 6:00 p.m.

Members Present:

Dan Vogel, President (2)	Steve Sheridan, 1 st V.P. (3)
Paul Nichols, 2 nd V.P. (1)	Rick Windham, 3 rd V.P.
Brandon Huffman, Treasurer (4)	Bill Wurdeman, Secretary (5)

Others Present:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

CALL TO ORDER

Dan Vogel called the September Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 5:55 p.m.

MINUTES

Dan Vogel asked if there were any changes to the minutes from the August 12, 2014 Board Meeting. Bill Wurdeman mentioned one change, page 3 of 19, "Page 12 Note 8 Contingency Receivable"; next to last sentence should read: "It has to do with the breach of contract and the judgment that we hold on original Station 63 *building*." Teresa will make the change.

Steve Sheridan made a motion to accept the minutes with the noted change. Paul Nichols seconded the motion with unanimous approval of the board.

TREASURER'S REPORT

Brandon Huffman gave the Treasurer's Report as of August 31, 2014:

Prosperity Bank Checking	\$ 1,717.16
Prosperity Bank Advantage Plus	99,305.41
Prosperity MM Contingency Account	100,014.93

Trustmark Bank Cook FF Ed. Fnd.	7,021.33
Prosperity Non-ESD Funds	130,085.08
Trustmark Dan A. & Larue B. Langford Fund	98,936.12
Trustmark Firefighter Relief Fund	8,911.49
Total:	\$445,991.52

Checks > \$1,000 August

Check	Name	Amount	For
27159	Home Depot	\$ 1,908.19	Sta. 1 Lt. /Commun. Ofc. Cabinet; Training Fac. Repairs; Sta. 1 maint.; Training Fac. Recruit Expense
27160	Hudson Energy	2,735.30	Electric Utilities
27162	McCall, Gibson Swedlund Barfoot, PLLC	10,000.00	Interim Billing 2013 PVFA Audit
27165	Siddons-Martin Fire Apparatus	1,487.33	E-64 Thermostat; T-61 Seat Cushion, E-64 Diagnose Overheat Codes
27167	Top Notch Cabinet Installation, Inc.	3,000.00	(3) Locker Cabinets
ACH	EFTPS	12,665.00	Payroll Taxes
ACH	Lincoln Trust	4,273.89	401K Contributions
ACH	QuickBooks Payroll Service	31,347.49	Payroll
27185	Sun Coast Resources, Inc.	2,126.05	Diesel Fuel
ACH	EFTPS	12,250.62	Payroll Taxes
ACH	Lincoln Trust	4,075.36	401K
ACH	QuickBooks Payroll Service	31,810.88	Payroll
27190	American Express	6,687.12	Explanation attached in Minutes
27194	Blue Cross Blue Shield of Texas	2,256.24	Health Insurance premiums
27195	Capital One Bank	1,006.38	Explanation attached in Minutes
27197	Fire Dept. Company Identifiers	2,204.00	SCBA Identifiers
27199	Hudson Energy	1,522.12	Electric Utilities
27204	Prime ITS	1,200.00	Monthly computer maintenance

Checks for the month total \$ 148,321.59.

Profit and Loss statement is within line.

Brandon asked if there were any questions on the checks or report. No questions/changes were presented. Rick Windham made a motion to approve the report and checks as written. Bill Wurdeman seconded the motion with unanimous approval of the board.

ESD DRAW - SEPTEMBER

Page 10 of 19 – ESD Draw was included in the board package. FCW submits the draw and asks the board for approval, taking into consideration that we still have a payroll period yet and pending bills. Paul Nichols made a motion to approve the draw not to exceed \$300K. Steve Sheridan seconded the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

FCW reported that there were 141 responses for the month, which included a large apartment fire. On that fire, one of our firefighters fell off the back of the engine while packing hose and has a damaged meniscus. He is receiving Workers Comp treatment, and is currently missing work from The Woodlands FD and taking sick days.

One other injury was a Lieutenant, who was lifting a heavy patient and sprained his back. He is now back to work.

We made a lot of runs; EMS seems to be leveling out at approximately 50 per month. Fan 62 made another run as well.

OLD BUSINESS

Station 63 Deed Change – Status

Nothing to report at this time, leave on the agenda.

Modify Insurance for Families

Nothing to report, leave on the agenda for future discussion.

Modify Station 61 Bedrooms

Project is complete except for the door hardware. It came in under \$5K.

2015 ESD Funding (FCW)

FCW reported that \$2.4M is what our number is now for 2015. If necessary, they can amend their budget to increase.

2015 Budget

FCW has been working on the budget, which will include salary increases for all the full timers. He is going for approximately 7% on all of the paid positions, including increasing the entry level to be more competitive with other departments. Fred has focused more on dollar amounts and may want to add \$500 each per position. The duty crew will be flat for 2015.

The Serve rebuild will take place next weekend.

2015 Budget Meeting: Fred would like to propose for this year that instead of having a joint board budget meeting in November, he just presents the budget at each regular Board Meeting. The ESD President is agreeable to the change. The PVFA Board approved that proposal for presenting the budget.

Christmas Party: The party this year is on Friday, December 5TH and is at Shirley Acres.

Station 63 Planning

BRW Architects will have a feasibility study complete pretty soon. The survey was done either this week or last week, i.e. where the building will sit, etc.

During the past month, we found out that the flood detention is not going to be an issue because we are not adding undeveloped property, we are grandfathered.

The next phase will be design, not all of the drawings and engineering, but a pretty good conceptual drawing. To be completed sometime in the next 2-4 months. This will be an ESD Project.

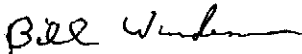
NEW BUSINESS

No new business this month.

MOTION TO ADJOURN

A motion to adjourn was made at 6:30 p.m. by Steve Sheridan. Bill Wurdeman seconded the motion with unanimous approval of the board.

The next meeting will be on Wednesday, October 8th at 6 p.m.



Bill Wurdeman, Secretary



Teresa Griffin, Office Manager