

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING January 14, 2015

Members Present:

Dan Vogel, President (2)
Rick Windham, 3rd V.P.
Bill Wurdeman, Secretary (5)

Paul Nichols, 2nd V.P. (1)
Brandon Huffman, Treasurer (4)

Others Present:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

CALL TO ORDER

Dan Vogel called the January Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

MINUTES

Dan Vogel asked if there were any changes to the minutes from the December 10, 2014 Board Meeting. Paul Nichols noted that on page 5 of 31 under "Station 63 Deed Change – Status" fourth sentence should read, "When it was donated, we only *platted* the exact area...." instead of 'plated'.

Rick Windham made a motion to approve the minutes with noted change. Steve Sheridan seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public was in attendance.

TREASURER'S REPORT

Brandon Huffman gave the Treasurer's Report as of December 31, 2014:

Prosperity Bank Checking	\$ 28,296.67
Prosperity Advantage Plus	175,402.71
Prosperity MM Contingency Account	100,081.80
Trustmark Bank Cook FF Ed. Fund	7,022.97
Prosperity Bank Non-ESD Funds	131,820.51
Dan A. & Larue B. Langford Fund	98,959.27
Trustmark Firefighter Relief Fund	9,702.75
Total:	\$551,286.68

Checks > \$1,000 December

Check	Name	Amount	For
ACH	QuickBooks Payroll	28,151.42	Payroll
27462	Hudson Energy	1,477.03	Electric Utilities
27463	McCall, Gibson	6,000.00	PVFA 2013 Audit Balance
27466	Pam's Prints & More	2,065.00	T-Shirts and Embroidery on Job Shirts
27467	Plastic Plus	1,848.00	Storage Boxes
27468	Sun Coast Resources	1,805.52	Diesel Fuel
ACH	EFTPS	11,485.18	Payroll Taxes
ACH	Lincoln Trust	3,898.05	401K
ACH	EFTPS	5,284.76	PVIP Payroll Taxes
27479	Heitman Truck Repair	1,158.54	E63-Front End Alignment, etc,
27380	Home Depot	1,193.92	Sta. 1 and 3 Maintenance; Misc. Equipment
ACH	QuickBooks Payroll	3,258.95	Market Adj. FCW and T. Griffin/per Board
ACH	EFTPS	1,588.50	Payroll Taxes on Mkt. Adj.
27484	Texas Mutual Ins. Co.	61,833.00	Texas Workers Comp Prem. 2015
ACH	QuickBooks Payroll	30,515.35	Payroll
ACH	EFTPS	12,592.90	Payroll Taxes
ACH	Lincoln Trust	3,710.88	401K
27518	Capital One Bank	4,581.38	Explanation attached to minutes
27526	Sun Coast Resources	1,419.71	Diesel Fuel
27529	American Express	13,613.27	Explanation attached to minutes
27530	Dell Business Credit	3,471.75	Computers
27533	Blue Cross Blue Shield	2,389.01	Health Insurance Premium
ACH	EFTPS	13,144.20	Payroll Taxes
ACH	Lincoln Trust	4,151.42	401K
27553	Home Depot	1,539.83	Equip. Expense; Sta. 1 & 3 Maint. Supplies
27554	Hudson Energy	1,587.43	Electric Utilities

Total checks for the month were \$297,375.77.

Page 11 of 31 lists a 401K payment to Lincoln Trust of \$4,151.42 which is a larger payment than we usually make. Teresa will research and send an email to the Board with explanation.

Profit & Loss YTD – Page 12 of 31

Brandon noted that the draw of \$390K for December came in from the ESD as we approved.

Balance Sheet – 16 of 31

Brandon reported that the checking account at the end of December was \$28,296.67 and the Advantage Plus Money Market was \$175,401.71. The Contingency account is \$100,081.80.

Everything is in order.

Bill Wurdeman made a motion to approve the Treasurer's Report and checks as written. Paul Nichols seconded the motion with unanimous approval of the board.

ESD Draw

FCW submitted an operating draw in the amount of \$460K to the Board. Also presented was a cash flow backup. A motion to approve the draw was made by Rick Windham and seconded by Steve Sheridan with unanimous approval of the board.

FIRE CHIEF'S REPORT

We had a pretty busy month with 137 total responses. There were some large fires; Little York was particularly busy on New Year's Eve. Page 25 shows the total types of responses for the year; FCW will have charts next month for the type of responses for the year.

Page 29 is an annual look at maintenance costs on our apparatus. There were a couple of things that were large, T-61 had the 5-year major preventative maintenance service which was about \$4K, R-61 had a generator cost of \$8K and E62 had an alternator replaced at \$1.8K.

We have an Annual Meeting coming up in March; Teresa will get the notice placed in the paper for the public. We can have it on the same night as the regular Board Meeting, which will be Wednesday, March 11th.

OLD BUSINESS

Station 63 Deed Change – Status

FCW reported that we should be able to remove from the agenda after this month. The title deed was changed in late December and all paperwork was completed. Howard said that is all that was needed.

Station 63 Planning

The ESD approved moving forward with the design phase. They met today with the pipeline easement people. We know that we cannot put concrete on the

easement, but it's a 12 inch pipe and we have to be 7 ½ feet away, we moved some parking to another spot, so we should be fine. Cost will be close to \$5M, but possibly more like \$4M. We could start demolition in August.

NEW BUSINESS

Langford Fund Committee and Results (Dickerson)

FCW reported on the last page attachment regarding a request by James Dickerson for some training classes he wants to take. The Committee did not approve the Urban Rescue courses as they did not feel it would provide overall value to his current position with PVFD. They did approve the Chief Fire Officer course and the swift water classes.

We will take money from the Langford Fund ^{as a grant} ~~to loan~~ to him. James still wants to take those courses and asked Fred to apply to Texas Forest Service. FCW feels the ethical part is that we are not sending him to that class, and that he is requesting it. The Curt Cook Education Fund and Firefighter Relief Fund are only for volunteers. We need to approve the Langford Committee Report. Rick Windham made a motion to approve the courses as approved by the committee and the funding from the Langford Fund. Steve Sheridan seconded the motion with unanimous approval of the board.

The Curt Cook Fund and Firefighter Relief Fund are parallel in what they do. FCW proposes moving the Firefighter Relief fund into the Curt Cook Fund and then make some verbiage changes. FCW to begin making a proposal to the board.

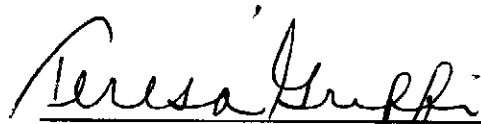
MOTION TO ADJOURN

A motion to adjourn was made at 6:29 p.m. by Bill Wurdeman. Rick Windham seconded the motion with unanimous approval of the board.

The next meeting will be on Wednesday, February 11, 2015 at 6:00 p.m.



Bill Wurdeman, Secretary



Teresa Griffin, Office Manager