

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING March 8, 2016

Members Present:

Dan Vogel, President (2)
Paul Nichols, 2nd V.P. (1)
Brandon Huffman, Treasurer (4)

Steve Sheridan, 1st V.P. (3)
Buddy Yen, 3rd V.P.
Bill Wurdeman, Secretary (5)

Others Present:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

CALL TO ORDER

Dan Vogel called the March Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

MINUTES

Dan Vogel asked if there were any changes to the minutes from the February 9, 2016 Board Meeting. No changes were submitted; Steve Sheridan made a motion to accept the minutes as written. Bill Wurdeman seconded the motion with unanimous approval of the board.

PUBLIC COMMENTS

No public was in attendance.

TREASURER'S REPORT

Brandon Huffman gave the Treasurer's Report as of February 29, 2016:

Prosperity Bank Checking	\$ 9,629.75
Prosperity Bank Advantage Plus	154,141.13
Prosperity MM Contingency Account	150,059.48
Trustmark Cook FF Ed/Relief Fund	16,376.05
Prosperity Bank Non-ESD Account	134,075.04
Dan A. & Larue B. Langford Fund	96,168.37
Independent Bank – SCBA CD	30,000.00
Total:	\$590,449.82

Checks for February 2016 > \$1,000

<u>Check No.</u>	<u>To</u>	<u>Amount</u>	<u>For</u>
28482	Cummins Southern Plains	1,311.00	Generator Maintenance
28487	PNC Equipment Finance	160,145.52	Lease Payment on Engines
28498	Home Depot	1,206.70	Sta. 3 Furn.; Sta. 1 & 2 Misc. Maintenance
28499	Hudson Energy	1,079.20	Electric Utilities
28502	Northwest Communications	1,148.00	Communications Equip. & Internet
28507	Siddons-Martin Fire	1,995.24	Tower 61
ACH	EFTPS	14,866.30	Payroll Taxes
ACH	Lincoln Trust	5,065.67	401K
ACH	QuickBooks Payroll	35,707.55	Payroll
28515	Shell Fleet Card	1,045.01	Fuel
28517	Spring VFD	2,479.00	6 Months Tower Rental
28519	Champion Ford-Katy	35,494.87	New 2016 F-150 Pick Up
28522	Sam's Club	1,275.43	Station and Rehab Supplies
28524	Sun Coast Resources	1,171.40	Diesel Fuel
ACH	EFTPS	18,044.62	Payroll Taxes
28527	American Express	2,995.05	Explanation attached w/minutes
28529	Blue Cross Blue Shield of Texas	3,066.00	Health Insurance Premium
28532	Champion Door Service	1,180.75	Sta. 63 Door Maintenance
28536	Siddons-Martin Fire	1,654.79	Insurance Vehicle Repair
ACH	QuickBooks Payroll	36,833.72	Payroll & Stipends

Total checks written for February total \$ 348,026.13.

Page 11 of 21 – Balance Sheet

Bank balances are listed above as of the end of February. All other assets are in order.

Page 14 of 21 P&L YTD Comparison

Page 14 starts the Year to Date Comparison, not much for February since we did not do a draw, all expenses are in line, and cost reduction against Workers Comp is the credit showing.

We did lower the Depreciation to \$15K per month this year as compared to years past. Any questions on the report or checks. Paul Nichols made a motion to accept the Treasurer's Report and checks as written. Steve Sheridan seconded the motion with unanimous approval of the board.

ESD DRAW

FCW reported you should have a handout; it had been revised as of today. Right now the draw would be \$200K for the next two months, but with payroll and invoices, we have \$66K that will go out this week. He proposes the draw be approved not to exceed \$270K, and FCW will update again prior to the ESD Board Meeting. Brandon Huffman made a motion to approve the draw from ESD not to exceed \$270K; Buddy Yen seconded the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

Page 19 of 21 lists the fire reports for February with total responses of 141. We are averaging 163 per month. On the 9th we had a large woods grass fire. Fred has since met with the water district and others to try to get some assistance to reduce the exposure to fires there. Letters have gone out to those property owners asking them to cut the brush on a periodic basis. Last Thursday FCW went to the MUD 86 meeting to explain what happened. We are trying to do some follow-up to keep it from happening again.

We had two citizen fatalities on the 4th of March in Inverness Forest. The fire was really significant, and the elderly couple passed away.

There was a request by our ESD President that we consider putting "In God We Trust" on our fire trucks. The general consensus was that we were not inclined to do that at this time.

Dental insurance went up and vision stayed the same. Last year the increase was 14% and this year 30%. We will stay with them for the time being.

April 30th is the Crawfish Party.

OLD BUSINESS

Station 63 Construction

We are moving forward, the driveway is poured, and they have cut some concrete for the electrical feed. CenterPoint has charged us \$24K to put 2 poles in. We did not get out of paying that money, but it appears they will move up 3 weeks instead of the 8-10 weeks previously mentioned. Demolition will begin in 2-3 weeks.

Radio System Transition – Agreement

FCW said we discussed last month, we need the board to agree with it, Howard Katz created the agreement, and we need Dan Vogel to sign. Steve Sheridan made a motion to approve the Radio System Transition Agreement. Buddy Yen seconded the motion with unanimous approval of the board.

Disposal of donated RV

FCW has nothing to report this month.

2016 Pickup Truck

The truck has been received and Ed Calub is working to outfit it.

Cable TV and Internet

FCW commented we will not be going to Direct TV. We will be moving toward Comcast TV and will add Comcast internet at all stations. Leave on the agenda for another month.

NEW BUSINESS

Donate Old Compressor

There was the potential that the old SCBA compressor would be used by the Fire Marshal's office. They have decided not to take it based on page. FCW is going to put something out on the internet; we would like to potentially donate it to another department. The only thing we were offered on trade-in was \$1K. Fred would like approval to go out and seek someone to donate to. Steve Sheridan made a motion to approve FCW pursuing outside the department. Paul Nichols seconded the motion with unanimous approval of the board.

Bill Wurdeman made a motion to go into Executive Session. Steve Sheridan seconded with board approval.

[Executive Session – Personnel Discussion]

Returned to regular Board Meeting at 6:30 p.m.

FCW mentioned that regarding E-63, and the construction at Station 3, we cannot just leave it open to the weather, it will be 6-7 months before the new Station is complete, the outside would be 10 months. We would need a space that is a minimum of 12' x 40'. Buddy Yen said he was going to look at some of his vendors and see if someone could donate a portable "garage" to house it.

MOTION TO ADJOURN

A motion to adjourn was made at 6:34 p.m. by Bill Wurdeman; Buddy Yen seconded with unanimous approval of the board.

The next meeting will be Tuesday, April 12, 2016 at 6:00 p.m.

Bill Wurdeman, Secretary