

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING MAY 10, 2016

Members Present:

Dan Vogel, President (2)
Paul Nichols, 2nd V.P. (1)
Brandon Huffman, Treasurer (4)

Steve Sheridan, 1st V.P.
Buddy Yen, 3rd V.P.
Bill Wurdeman, Secretary (5)

Others Present:

Fred Windisch, Fire Chief
Teresa Griffin, Office Manager

CALL TO ORDER

Dan Vogel called the May 10, 2016 Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

MINUTES

Dan Vogel asked if there were any changes to the minutes from the April 12, 2016 Board Meeting. No changes were presented; Paul Nichols made a motion to accept as written. Steve Sheridan seconded the motion with unanimous approval of the board.

NO PUBLIC

No public was in attendance.

TREASURER'S REPORT

Brandon Huffman gave the Treasurer's Report as of April 30, 2016:

Prosperity Bank Checking	\$ 13,639.28
Prosperity MM Contingency Account	150,106.43
Prosperity Bank Non-ESD Account	137,646.04
Independent Bank – SCBA CD	30,000.00
Total	

Checks for April 2016 > \$1,000

Check No.	To	Amount	For
28612	Hudson Energy	\$ 1,064.2	Electric Utilities
ACH	EFTPS	14,131.34	Payroll Taxes
ACH	Lincoln Trust	4,422.69	401K
ACH	QuickBooks Payroll	35,012.31	Payroll
28627	FBA, Ltd. A LT Trust Company	1,000.00	Pension Protection Act Plan Document Reinstatement Fee
28640	Home Depot	1,080.77	Misc. Maint. & Station Supplies
28659	On Site Decals, LLC	1,654.00	Truck Decals
28660	Orr Safety	1,382.00	SCBA Maintenance
28661	Prime ITS, Inc.	1,749.00	Monthly Computer Maint. & Support
28663	Southwest Houston Tire Sales	1,433.68	E-63 Tires and Service
28665	Verizon Wireless	1,006.23	Cell Phone and Air Cards
ACH	EFTPS	14,746.78	Payroll Taxes
ACH	Lincoln Trust	4,615.53	401K
ACH	QuickBooks Payroll	36,113.18	Payroll & Stipends
28671	American Express	1,182.83	Explanation Attached
28673	Blue Cross & Blue Shield of TX	3,223.28	Health Care Premium
28684	Station Automation, Inc.	3,250.00	Annual Serv Agreement 'PS Trax'
28686	Capital One Bank	1,502.52	Explanation Attached

Total of checks for the month of April is \$152,256.29.

Balance Sheet

Brandon went over the Balance Sheet, everything is in order.

Profit & Loss YTD (pg. 14 of 19)

Brandon reported that there is a PVFA reimbursement from ESD for the SAFE-D Conference on AMX of \$1,649.50.

We talked before about the Depreciation Expense, 855-00, which is \$15,000 a month. That's all for the P&L, any questions?

Steve Sheridan made a motion to accept the checks and Treasurer's Report as given. Dan Vogel seconded the motion with unanimous approval of the board.

ESD DRAW - MAY

FCW reported that we have had to draw money from the Contingency Account and the other accounts are down significantly. The draw is proposed at \$440K, not to exceed \$455K. Steve Sheridan made a motion to accept the Draw as presented, not to exceed \$455K. Dan Vogel approved the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

FCW reported that we probably didn't capture all of the runs for last month due to flood operations; we have total responses of 175. We may apply for financial assistance if it becomes available. We had some major events on the 9th, Ponderosa West, was not really bad, and on the 18th E-62 went all the way to assist Klein.

Fred said they met last month at the Villages of Red Oak Apartments with Hayes Utility and they will be monitoring the fire hydrants, etc. The Fire Marshal's office is involved.

We had to rent a generator for 4 days at Sta. 3. Tonight, we have recruit graduation of 14 or 15; two are ours.

Fred handed out the brochures for the Cook-Off, we could use the help.

Traffic Signals – ESD 11 has done their presentation and they opted to fund their entire portion. Our part will be less than \$40K, probably \$30K. Parts should be here by mid-June.

OLD BUSINESS

Station 63 Construction

Fred reported they are ramping up to do the piers once the slab is down.

Radio System Transition

Nothing new to report.

NEW BUSINESS

Fred said there is no new business he is aware of.

[Executive Session]

Board convened to Executive Session at 6:17 p.m. to discuss personnel and legal matters.

Brandon Huffman made a motion to return to regular Board Meeting at 6:20 p.m. Paul Nichols seconded with unanimous approval of the board.

The board moved to accept the freedom of information request and authorize outside attorney to handle, and agree to fund attorney expenses. Steve Sheridan made the motion; Paul Nichols seconded with unanimous approval of the board.

MOTION TO ADJOURN

A motion to adjourn was made at 6:27 p.m. by Bill Wurdeman; Buddy Yen seconded with unanimous approval of the board.

The next meeting will be Tuesday, June 14th, 2016 at 6:00 p.m.



Bill Wurdeman, Secretary