

Ponderosa Volunteer Fire Association, Inc.



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PVFA BOARD MEETING November 14, 2017

PVFA Members Present:

Steve Sheridan, President
Buddy Yen, 3rd V.P.
Bill Murrell, 1st V.P.

Brandon Huffman, Treasurer
Brittany Lawrence, 2nd V.P.
Bill Wurdeman, Secretary

Others Present:

Fred Windisch, Fire Chief
Dana Schmanski, Office Manager

CALL TO ORDER

Steve Sheridan called the November 14, 2017, Board meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

PUBLIC COMMENTS

No public in attendance.

MINUTES

Steve Sheridan asked if there were any changes to the minutes from October 10, 2017 Board Meeting.

Bill Murrell made a motion to accept the minutes as written. Brittany Lawrence seconded the motion with unanimous approval of the board.

TREASURERS REPORT

Brandon Huffman gave the Treasurer's Report as of October 31, 2017.

Bank Balances as of 10/31/17:

Prosperity Bank Checking	11,710.21
Prosperity Bank Advantage Plus	117,242.87
Prosperity MM – Contingency Acct.	150,220.24
Trustmark Bank Cook FF ED/Relief FD	13,297.25
Prosperity – Non ESD Funds	82,801.65
Dan A. & Larue B. Langford	93,925.42
Independent Bank – SCBA CD	30,207.33
TOTAL:	\$499,404.97

Checks for October 2017 > \$1,000.00

10/05/2017	29998	HUDSON ENERGY	-3,866.85	ELECTRICITY
10/05/2017	30003	MUNICIPAL EMERGENCY SVCS. DEPOSITORY ACCT	-1,153.77	GEAR - BLACK HOOD GUARD
10/05/2017	30009	TASK FORCE TIPS	-1,721.99	NEW FIRE ENGINES - DECK GUN PARTS
10/05/2017	ach	EFTPS	-14,666.88	PAYROLL TAXES
10/05/2017	ach	LINCOLN TRUST	-4,797.48	401K
10/06/2017	ach	QUICKBOOKS PAYROLL SERVICE	-35,794.79	PAYROLL
10/16/2017	30032	SUN COAST RESOURCES, INC.	-1,801.23	FUEL
10/19/2017	ach	EFTPS	-14,719.28	PAYROLL TAXES
10/19/2017	ach	LINCOLN TRUST	-4,967.85	401K
10/20/2017		QUICKBOOKS PAYROLL SERVICE	-36,109.30	PAYROLL
10/20/2017	30035	AFLAC	-1,073.23	EMPLOYEE BENEFITS
10/20/2017	30036	AFP ALARM & DETECTION	-1,375.00	FIRE EXTINGUISHERS REFILLED AND SERVICED
10/20/2017	30037	BUOY SERVICES DBA SURVIVAL AIR SYSTEMS	-1,022.59	COMPRESSER REPAIR
10/20/2017	30041	FIDELITY SECURITY LIFE INSURANCE COMPANY	-1,332.99	EMPLOYEE BENEFITS
10/20/2017	30044	P, M, & R, SPECIALIST OF TEXAS	-6,900.00	FIREFIGHTER PHYSICALS
10/20/2017	30045	PRIME ITS, INC.	-3,498.00	2 MONTHS - IT SERVICES
10/20/2017	30046	SAM'S CLUB	-1,974.67	STATION SUPPLIES
10/20/2017	30047	SHELL FLEET CARD	-1,871.37	FUEL
10/20/2017	30048	VERIZON WIRELESS	-1,285.62	CELLULAR PHONES
10/26/2017	30057	AMERICAN EXPRESS	-7,635.91	SEE ATTACHED
10/26/2017	30059	BLUE CROSS BLUE SHIELD OF TEXAS	-7,212.52	HEALTH INSURANCE EMPLOYEE BENEFITS
10/26/2017	30060	CAPITAL ONE BANK (USA), N.A.	-1,842.79	SEE ATTACHED
10/26/2017	30062	DENTAL SELECT	-1,068.37	EMPLOYEE BENEFITS
10/26/2017	30065	NORTHWEST COMMUNICATIONS	-1,945.67	REPLACEMENT HAND RADIOS AND PAGER
10/26/2017	30066	ONE BOAT	-9,072.00	INFLATABLE BOAT
10/26/2017	30068	SIDDONS-MARTIN FIRE APPARATUS	-1,606.15	LMTV & TW61 REPAIR

Total of October 2017 Checks Written is \$182,694.84

FCW – regarding fire fighter physicals. Next year we are considering doing full body scans. Spring Fire Department had three members with medical issues discovered from the full body scans.

ESD Draw

November draw not to exceed \$850,000.00.

FCW - The draw includes an additional \$100,000.00. For an advance in December for insurance premiums paid first part of January. Then we will deduct \$100,000.00 from the January draw balance. In addition, we have the final payment for truck lease, should be around December 20, 2017.

BH - December is a large expenses month.

Buddy Yen made a motion to approve the financials, checks written and the November Draw not to exceed \$850,000.00. Brittany Lawrence seconded the motion with unanimous approval of the board.

FIRE CHIEF'S REPORT

Fire Responses

FCW – 169 responses. No fire reports, will mail once completed. Relatively slow in our district.

Display case – Our BBQ teams keeps bringing home trinkets. We met with LDF construction for the display case in the foyer right corner to be dedicated to the BBQ team trophies. More information to follow.

OLD BUSINESS

Weather Station – Station 63

Nothing to report.

Electricity Contract

Approved the last week in October. November 17th, we will start with new electric company. It is about 25 – 30% less than our current rate.

Foundation Search

DMS - An email sent regarding our disappointment of their product. FCW - 27 hours of training that went no where. DMS – A new representative contacted us a week ago. I forwarded to him the issues we have encountered with their program. Fred also asked

for an extension of time due to Hurricane Harvey. FCW - At a minimum, we lost a month in production due to Hurricane Harvey. No response received.

Replacement Fire Engines

FCW – you can see all three trucks in production on the Siddons Martin website.

Part Time Position: Automatic Fire Alarms

Nothing to Report

2016 Tax Return Status

FCW – sent an email to Debbie Gibson on tax return status.

NEW BUSINESS

2018 Budget

FCW – working budget projecting to hire three fire fighters. With Spring Fire Department opening Station 75 we are opening discussions now on how we will staff Station 62.

The other part after talking to Steve Sheridan and others about hiring a vet. Phil is a contractor with Department of Labor. In a nutshell, they provide the person, we are involved with the choosing of that person. They would arrange to send that person to Lone Star College for Fire Fighter Certification and EMT. The first 500 hours they cover 50% of the cost based on \$30,000.00 annual income. Then 30% of the cost until the apprenticeship is obtained, then that person will become an employee. What we know now is we are interested in one, the bad part it does not fall into hiring three full time positions.

Phil with DOL will put about 15 people into the apprenticeship program. In the area, there is a shortage of experienced people getting fire fighter positions. Normally we hire right out of Lone Star College and they do not have any life experience.

Overall, the concept of working with veterans is very good and it helps to have seasoned people. We will see what shakes out with this. It is not just about school, we need people with life experience.

SCBA Fund

FCW - we have cut a check for your signature for the annual SCBA Fund for \$25,000.00. SCBA Fund will renew November 18, 2017, with Independent Bank. Replenishment as budgeted is \$25,000.00.

New Pickup

We will delay until 2018 and FCW will send out bids sometime in December.

Additional LMTV & Inflatable Boat

We picked up Second LMTV and the inflatable boat is in the bay.

Hurricane Harvey – FEMA

Discussion held by the board. The Board acknowledges that, Fred Windisch has authorization to work directly with FEMA for grant reimbursement due to Hurricane Harvey rescue events, to include all expenses incurred during catastrophic weather conditions beginning August 25, 2017.

Employee Health Benefits/Insurance

DMS – Our employee health insurance renews December 1, 2017. When we reviewed our renewal with our agent, he presented a self-funded health insurance program saving the department a considerable amount in premiums. Each full time employee can cover themselves and family without additional costs to the employee. A savings for family coverage of approximately \$575.00 a month.

Comparison spreadsheet provided to board members. As you can see, we have a significant savings to PVFD and the participating employee. Additionally, we are offering an HSA program for out of pockets expenses. \$250.00 deposited in December 2017 and \$1,000.00 in January 2018. The board agreed.

MOTION TO ADJOURN

Bill Wurdeman made a motion to adjourn at 6:54 p.m. Buddy Yen seconded the motion with unanimous approval of the board.

Executive Session

Call to Order at 6:55 pm

Executive Session

Adjourned 7:00 pm

The next meeting will be December 12, 2017 at 6:00 p.m.

Annual joint meeting for PVFA Budget review, December 18, 2017, 5:00 p.m.



Bill Wurdeman, Secretary