

# *Ponderosa Volunteer Fire Association, Inc.*



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## **PVFA BOARD MEETING**

June 13, 2017

### **PVFA Members Present:**

Steve Sheridan, President  
Buddy Yen, 3<sup>rd</sup> V.P.  
Bill Murrell

Brandon Huffman, Treasurer  
Brittany Lawrence

### **PVFA Members Excused:**

Bill Wurdeman, Secretary  
Fred Windisch, Fire Chief

### **Others Present:**

Dana Schmanski, Office Manager

## **CALL TO ORDER - PVFA**

Steve Sheridan called the June 13, 2017, Board Meeting of the Ponderosa Volunteer Fire Association, Inc. to order at 6:00 p.m.

## **PUBLIC COMMENTS**

No public in attendance.

## **MINUTES**

Steve Sheridan asked if there were any changes to the minutes from May 9, 2017 Board Meeting.

Buddy Yen made a motion to accept the minutes as written. Bill Murrell seconded the motion with unanimous approval of the board.

## **TREASURERS REPORT**

Brandon Huffman gave the Treasurer's Report as of May 31, 2017.

**Bank Balances as of 05/31/2017:**

Prosperity Bank Checking	\$39,601.76
Prosperity Bank Advantage Plus	\$196,967.13
Prosperity MM – Contingency Acct.	\$150,302.79
Trustmark Bank Cook FF ED/Relief FD	\$13,597.73
Prosperity – Non ESD Funds	\$112,201.10
Dan A. & Larue B. Langford	\$93,897.86
Independent Bank – SCBA CD	\$30,207.33
<b>TOTAL:</b>	<b>\$636,775.70</b>

**Checks for May > \$1,000.00****Total of May 2017 Checks Written is \$ 254,434.44**

Date	Num	Name	Paid Amount	Description
05/02/2017	29659	HUDSON ENERGY	-1,189.49	ELECTRICITY
05/02/2017	29657	iPROMOTEu	-3,410.00	STATION 63 DEDICATION COASTERS
05/02/2017	29664	SIDDONS-MARTIN FIRE APPARATUS	-3,344.85	LADDER TRUCK
05/05/2017	ach	QUICKBOOKS PAYROLL SERVICE	-36,015.40	PAYROLL
05/05/2017	ach	EFTPS	-14,444.10	PAYROLL TAXES
05/05/2017	ach	LINCOLN TRUST	-3,683.82	401K
05/12/2017	29675	HUDSON ENERGY	-1,818.50	ELECTRICITY
05/12/2017	29679	CONDUENT GOVERNMENT SYSTEMS, LLC.	-1,700.00	CAD HARDWARE AND SOFTWARE
05/12/2017	29680	HOME DEPOT	-2,396.67	STATION 63, BBQ COOKOFF, CAMPER 63
05/12/2017	29682	MCCALL, GIBSON, SWEDLUND, BARFOOT, PLLC	-10,000.00	2016 AUDIT
05/12/2017	29684	SHELL FLEET CARD	-1,182.30	FUEL
05/18/2017	ach	QUICKBOOKS PAYROLL SERVICE	-5,375.75	PVIP
05/18/2017	ach	EFTPS	-1,459.70	PVIP TAXES
05/18/2017	29696	FIDELITY SECURITY LIFE INSURANCE COMPANY	-1,214.95	HEALTH INSURANCE
05/18/2017	29699	PRIME ITS, INC.	-2,499.00	IT SERVICES
05/18/2017	29700	SAM'S CLUB	-5,200.72	CRAWFISH BOIL, STATION 63 FURNISHING
05/18/2017	29704	VERIZON WIRELESS	-1,028.34	CELLULAR PHONES
05/19/2017	ACH	QUICKBOOKS PAYROLL SERVICE	-39,597.84	PAYROLL
05/19/2017	ACH	LINCOLN TRUST	-3,962.42	401K
05/22/2017	ach	EFTPS	-15,518.28	PAYROLL TAXES
05/22/2017	ach	TEXAS WORKFORCE COMMISSION	-1,723.63	QUARTERLY UNEMPLOYMENT TAX
05/23/2017	ACH	LINCOLN TRUST	-32,175.00	401K

05/24/2017	29708	AFLAC	-1,024.27	SUPPLEMENTAL INSURANCE PREMIUMS
05/24/2017	29710	BLUE CROSS BLUE SHIELD OF TEXAS	-6,236.53	HEALTH INSURANCE
05/24/2017	29711	CAPITAL ONE BANK (USA), N.A.	-1,448.46	SEE ATTACHED
05/24/2017	29716	JOHNSON EQUIPMENT COMPANY	-1,047.50	STATION 62 DOORS
05/24/2017	29717	METASOFT SYSTEMS INC	-3,995.00	GRANT WRITING 1-YR SUBSCRIPTION
05/24/2017	29722	VFIS OF TEXAS	-16,313.00	STATION 63 PROPERTY INSURANCE
05/25/2017	29724	PAM'S PRINTS & MORE	-1,948.30	PONDEROSA SHIRTS
05/31/2017	29725	AMERICAN EXPRESS	-9,242.53	SEE ATTACHED
05/31/2017	29730	HUDSON ENERGY	-1,083.97	ELECTRICITY
05/31/2017	29734	SIDDONS-MARTIN FIRE APPARATUS	-6,281.23	2014 PUMPER REPAIR AND MAINTENANCE
05/31/2017	29735	VFIS OF TEXAS	-4,784.00	CRITICAL ILLNESS RENEWAL

Brittany Lawrence made a motion to approve the monthly checks. Bill Murrell seconded the motion with unanimous approval of the board.

### ESD DRAW

Draw – July 2017

### FIRE CHIEF'S REPORT

#### OLD BUSINESS

#### **Weather Station – Station 63**

Nothing new to report

#### **Electricity Contract**

Nothing new to report

#### **Foundation Search**

DMS – we have submitted payment to Metasoft, Inc., for access to the Foundation Search's grant website. Additional information to follow at next meeting.

#### **Replacement Fire Engines**

Nothing new to report

#### NEW BUSINESS

#### **BBQ Reconciliation**

Nothing new to report

#### **Services Rendered Station 63 Construction Consulting**

DMS on behalf of FCW's written report – Station 63 is complete and we are recommending a \$5,000.00 payment to Tony Spitzenberger as a singular payment for

services rendered. FCW will advise ESD#28 appropriately, if recommendation is approved by PVFA board.

Buddy Yen – Tony is Assistant Chief and helped designed the station. If he were paid by the hour, it would be less than minimum wage. He has followed construction from the beginning and caught many discrepancies, therefore saving the department time and money.

Buddy Yen made a motion to approve payment to Tony Spitzenberger for services rendered for Station 63 Construction Consulting. Brittany Lawrence seconded the motion with unanimous approval of the board.

**Destroyed Camper 63**

USAA insurance denied our claim. I recommend a motion to remove this asset from the books.

Buddy Yen made a motion to remove asset from the books. Brittany Lawrence seconded the motion with unanimous approval of the board.

**MOTION TO ADJOURN**

Brittany Lawrence made a motion to adjourn at 6:18 p.m. Buddy Yen seconded the motion with unanimous approval of the board.

The next meeting will be Tuesday, July 11, 2017 at 6:00 p.m.

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Bill Wurdeman, Secretary