

# Ponderosa VFA Personal Savings Account Rules for Regular Member February 2007

**Purpose:** In order to qualify for annual personal savings account (PSA) benefits, PFD members must demonstrate participation levels as follows for the previous PVIP year. If the member does not qualify for the year, the member will not receive PSA benefits for that year. The total amount funded may vary each year depending on budget considerations.

**Scope:** This guideline applies to volunteer members who do not participate in the long term member program or the out of district program (see related policies). It is the member's responsibility to assure requirements associated this program. The Command Staff may modify this guideline and designate members' eligibility as necessary.

Note: Four month periods are Nov-Feb, Mar-Jun, Jul-Oct.

## **Minimum Requirements:**

### **Emergency Responses**

1. The member must receive two of three four-month period response benefits under the PVIP program.
  - a. That program requires a minimum of \$30 based on responses valued at \$2.20 each not counting certification levels, rank and EMS certifications.
  - b. This equates to responding to **more than 14** in a four month period.
  - c. The "14" number is the standard to qualify for each four month period regardless of value per response.
  - d. Year to date response stats are posted each month.
  - e. Members have the opportunity to increase their response levels by housing at Station 61 during each four month period.

### **Training Participation**

2. The member must participate in at least 18 contact hours of training during each four month period.
  - a. Training is defined as attending and participating in general sessions held the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month and individual station training sessions.
  - b. These opportunities equate to a total of 36 hours during each period.
  - c. Under certain circumstances the individual may qualify for other training opportunities to meet this requirement; however the member must communicate and receive permission for accredited hours.
  - d. PFD specialized training sessions that may include all day sessions will account for a 50% per hour credit to the minimum requirement of 18 hours per four month period.

# **Ponderosa VFA Personal Savings Account Rules for Long Term Members February 2007**

**Purpose:** In order to qualify for annual personal savings account (PSA) benefits, PFD long term members must demonstrate participation levels as follows. If the member does not qualify for the year, the member will not receive PSA benefits for that year. The total amount funded may vary each year depending on budget considerations.

**Scope:** This guideline applies to volunteer members who do not participate in the regular member program or the out of district member program (see related policies). **The long term member program is designed for specific individuals who are directly involved with emergency service program delivery with their primary employer.** It is the member's responsibility to assure requirements associated this program. The Command Staff may modify this guideline and designate members' eligibility as necessary.

Note: Four month periods are Nov-Feb, Mar-Jun, Jul-Oct.

## **Minimum Requirements:**

### **Responses**

3. The member should respond to as many emergencies as possible.

### **Training Participation**

4. The member must participate in at least 6 contact hours of training during each four month period.
  - a. Training is defined as attending and participating in general sessions held the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month and individual station training sessions.
  - b. These opportunities equate to a total of 36 hours during each period.
  - c. Under certain circumstances the individual may qualify for other training opportunities to meet this requirement; however the member must communicate and receive permission for accredited hours.
  - d. PVFD specialized training sessions will account for a 100% per hour credit to the minimum requirement of 6 hours per four month period.
5. **Duty Officer/District 60**
  - a. The member participates as a Duty Officer/District 60.
  - b. The absolute minimum is 10 times per year.

**6. Instructor**

- a. Use expertise and instruct at training functions at least 12 contact hours per year
- b. Class Development – Development of training programs for the department to use in a recruit class, training night, special training event, etc.
- c. Coordinating or primary assistant for special training (rescue weekends, methods, etc.)

# **Ponderosa VFA Personal Savings Account Rules for Out Of District Members February 2007**

**Purpose:** In order to qualify for annual personal savings account (PSA) benefits, PFD out of district members must demonstrate participation levels as follows. If the member does not qualify for the year, the member will not receive PSA benefits for that year. The total amount funded may vary each year depending on budget considerations.

**Scope:** This guideline applies to volunteer members who do not participate in the long term member program or the regular member program (see related policies). It is the member's responsibility to assure requirements associated this program. The Command Staff may modify this guideline and designate members' eligibility as necessary.

Note: Four month periods are Nov-Feb, Mar-Jun, Jul-Oct.

## **Minimum Requirements:**

### **Station 61 Staffing**

7. The member must meet staffing Station 61 requirements as below:
  - a. Must staff a minimum of 24 hours per calendar month in 3 hour blocks, or
  - b. Two overnight blocks
  - c. Member is responsible for recording in the staffing binder in the dorm area AND the station staffing log

### **Training Participation**

8. The member must participate in at least 18 contact hours of training during each four month period.
  - a. Training is defined as attending and participating in general sessions held the 2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month and individual station training sessions.
  - b. These opportunities equate to a total of 36 hours during each period.
  - c. Under certain circumstances the individual may qualify for other training opportunities to meet this requirement; however the member must communicate and receive permission for accredited hours.
  - d. PFD specialized training sessions that may include all day sessions will account for a 50% per hour credit to the minimum requirement of 18 hours per four month period.

### **9. Special Projects**

- a. Lead or participate in special projects

- b. Health and Safety Committee / Leadership Roles
- c. Medical Evaluations
- d. Training Division
- e. Apparatus Committees
- f. Training Field Instructor – Act as department liaison when outside agencies use our training field. (Note – this is an hourly paid position)
- g. Other as necessary to meet the intent of this guideline

# PVFA Personal Savings Account Decision Document February 2007

Attached are the Personal Savings Account Program (PSA) rules that establish adequate participation requirements to receive PSA benefits. Return this document to the Office Manager identifying your appropriate choice.

This document refers to the 2006 benefit year and beyond until modified by the member or via Command Staff review to reclassify as necessary (with member knowledge).

The undersigned understands and abides by the requirements set forth in the respective program. Failure to meet or exceed the minimum requirements in the respective program will forfeit benefits associated with the program for the specific year. The Command Staff may modify this policy and designate members' eligibility as necessary.

Print Name \_\_\_\_\_

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Choice 1 --- I prefer to be under the Long Term Members PSA Program

Sign \_\_\_\_\_ Date \_\_\_\_\_

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Choice 2 --- I prefer to be under the Out Of District Members PSA Program

Sign \_\_\_\_\_ Date \_\_\_\_\_

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Choice 3 --- I prefer to be under the Regular Members PSA Program

Sign \_\_\_\_\_ Date \_\_\_\_\_