

RODEO TICKET DRAWING

February 2013

A. Purpose:

To establish guidelines for the fair distribution and use of the Ponderosa Fire Department Houston Livestock Show and Rodeo ticket member and parking benefit.

A. Scope:

This guideline shall be followed during the process for the PFD Houston Livestock Show and Rodeo ticket member benefit.

B. Procedure

1. All drawings shall be completed by the Fire Chief and Office Manager or designated individual(s) by the Fire Chief
2. The drawing shall be held 2-3 weeks prior to the beginning of the Rodeo
3. Must be a member for 1 year (from the date of Rodeo opening day) to be eligible to register for the drawing
 - a. The Command Staff shall determine and post eligible members list prior to posting
 - b. Performance criteria will be applied related to staffing, duty crew consistent staffing, Target Solutions, responses and out of service considerations
 - c. Member means; firefighters, support, paid staff, out of district, Rehab, Auxiliary and Junior members
4. Sign up for all shows you wish to attend
 - a. Remove your name as soon as possible from the list if you determine you cannot attend
 - b. Only ONE family member/significant other may sign up per show
5. Most popular entertainer to least popular entertainer shall establish the drawing priority for the shows (ie. Most members signed up, to the least members signed up)
6. Once your name has been drawn you are not eligible for another drawing until all shows have been drawn one time
7. If necessary, additional drawings may occur and shall refer back to step 5 and 6
8. Shows that only have one or two members signed up shall be declared the winners of that show
9. Once all drawings are complete the winners will be notified

10. If a member cannot attend a show, return the tickets to the office manager immediately.
 - a. Failure to obtain the tickets two days prior to the specific event will be redistributed as necessary
 - b. Failure to utilize the tickets without a valid excuse will result in the individual's participation in the following year's drawing
11. Members may NOT give their tickets to others unless specifically approved by the Fire Chief.
12. Email announcements will be made as soon as feasible regarding unused tickets. This is a first come, first served method.